

Job Description

Title: Event Childcare Team Member (PT – 3-15 hrs per week)

Area: Grace Kids – Event Childcare

Supervisor: Director – Event Childcare

FLSA: Non-Exempt

Job Band: Yellow

Purpose of the Job

Grace Kids Women's Ministry Children's Program is the childcare & enrichment program which takes place during Women's Ministry activities on Wednesday and Thursday mornings, September through May. Event Childcare is the childcare program which takes place during ministry events throughout the year. The Event Childcare Team Member is responsible for the care, safety, and shepherding of the children in the Children's Program and/or Event Childcare. This role is designed to assist Grace Church in loving children in this age group to Jesus Christ, and in demonstrating Grace core values to these children and their families

Essential Job Responsibilities

- **Personal Development**
 - Attend periodic the Children's Program and/or Event Childcare training meetings for equipping, team-building, planning, and prayer.
 - Continually develop skills to make children feel safe, welcomed and cared for.
- **Ministry Development**
 - Shepherd children during the Children's Program and/or Event Childcare program, including teaching lessons, participating in worship, facilitating crafts and games, and monitoring play and interaction.
 - Provide for the physical needs of children during the the Children's Program and/or Event Childcare program including serving snacks, diapering, toilet assistance, comforting and other care as needed.
 - Ensure a clean and safe environment for children by enforcing all safety guidelines and training, cleaning toys and materials as directed, and encouraging children in safe play.

Requirements

- Proven experience or abilities in the following areas of skill:
 - Caring for young children in a small group setting.
 - Connection with children and knowledge of early childhood development
 - Ability to work well in a team environment
 - Solid interpersonal and conflict resolution skills
 - CPR certification preferred
 - Ability to lift a child or infant (up to 25 lbs) repeatedly during a 3 hr period of time.
 - Ability to stand continuously for up to 3 hrs at a time.
- All the Children's Program and Event Childcare team members must complete a successful criminal background check and reference checks prior to placement.

Desired Gifts

- Shepherding
- Teachable Spirit